

Little Flower Union Free School District  
Board of Education  
Organizational Meeting & Regular Meeting  
Monday July 11, 2022  
Library– 4 p.m.

Joseph Delgado, President  
Grace LoGrande, Vice President  
Marilyn Adsitt  
Frank Caliguiri  
Laura Congemi  
Steven Gellar  
Corinne Hammons  
Nancy Hancock  
Bridgette Waite

MEMBERS PRESENT

None

MEMBERS ABSENT

Harold Dean, Superintendent  
Kathleen Nolan, District Clerk / School Business Assistant

ALSO PRESENT

CALL TO ORDER/  
PLEDGE:

1. 4:00 p.m. meeting called to order and Superintendent  
Dean led the pledge of allegiance.

NEW BOARD  
MEMBERS

- 2.1 District Clerk administered Oath of Office to newly and reappointed  
board members Laura Congemi, Steven Gellar and Bridgette Waite.

ELECTION OF  
OFFICERS

- 3.1 C. Hammons moved, N. Hancock seconded nomination of  
Joseph Delgado for Board President.

C. Hammons moved, N. Hancock seconded nominations to be  
closed, carried 9-0, 1 vote cast,

Joseph Delgado elected Board President.

- 3.2 Oaths of Office administered to President by District Clerk Nolan.

- 3.3 M. Adsitt moved, N. Hancock seconded nomination of Grace  
LoGrande for Vice President.

M. Adsitt moved, N. Hancock seconded nominations to be closed,  
carried 9-0, 1 vote cast.

Grace LoGrande elected Vice President

- 3.4 Oaths of Office administered to Vice-President by President Joseph Delgado.

APPOINTMENT OF  
OFFICERS

4. G. LoGrande moved, N. Hancock seconded, carried 9-0 to appoint the following officers for 2022-2023.

- 4.1 Harold Dean, Superintendent
- 4.2 Kathleen Nolan, District Clerk
- 4.3 Frank Vu, District Treasurer
- 4.4 Michael Gordon, Deputy Treasurer
- 4.5 Oaths of Office administered to Superintendent and District Clerk. Deputy Treasurer and District Treasurer to be sworn in District Office.

OTHER  
APPOINTMENTS

5. F. Caliguiri moved, M. Adsitt seconded, carried 9-0 to approve the following other appointments for 2022-23:

- 5.1 School Attorney
  - Labor & General Counsel: Guercio & Guercio, LLP
  - Bond Counsel: Whiteman, Osterman & Hanna LLP
  - Capital Project: Whiteman, Osterman & Hanna LLP
- 5.2 Attendance Officer: Ashley Harlin
- 5.3 Independent Auditor: Cullen & Danowski, LLP
- 5.4 Claims Auditor: Cerini & Associates, LLP
- 5.5 General Accounting: PKF O'Connor Davies
- 5.6 School Physician: Rocky Point Medical / Dr. John Gil
- 5.7 Records Access Officer: Kathleen Nolan
- 5.8 Asbestos (LEA) Designee: Richard Scappatore
- 5.9 Purchasing Agent: Harold Dean
- 5.10 504 Compliance Officer: Robert Scappatore
- 5.11 Title IX Officers: Michael Gordon  
Lisa Greco  
Roger Foster

- |      |                                       |                                     |
|------|---------------------------------------|-------------------------------------|
| 5.12 | Dignity Act Coordinator:              | Robert Scappatore                   |
| 5.13 | Qualified Lead Evaluator              | Robert Scappatore<br>Michael Gordon |
| 5.14 | Committee on Special Education:       |                                     |
|      | Chairperson                           | Michael Gordon                      |
|      | Chairperson (no stipend)              | Robert Scappatore                   |
|      | Physician                             | Dr. Jeffrey Hammerman               |
|      | School Psychologist                   | Jessica Frost                       |
|      | Nursing Supervisor                    | Adeline Ruiz                        |
|      | Parent Member                         | Pending                             |
|      | School Social Worker                  | Roger Foster                        |
| 5.15 | E-Rate Consultant:                    | Integra Inc.                        |
| 5.16 | 403(b) Third Party Administrator:     | The Omni Group                      |
| 5.17 | Workers Compensation:<br>Consultant:  | USI Insurance Services              |
| 5.18 | Municipal Fiscal<br>Advisory Service: | Munistat Service Inc.               |

6. B. Waite moved, N. Hancock seconded, carried 9-0 to approve the following designations for 2022-23. DESIGNATIONS

- |     |   |                                  |
|-----|---|----------------------------------|
| 6.1 | Official Bank Depository:                 | People's United Bank<br>Key Bank |
| 6.2 | Regular Meeting:<br>Education Law 1708    | Fourth Monday of each month      |
| 6.3 | Official Newspaper:<br>Education Law 2004 | Riverhead News-Review            |

7. N. Hancock moved, S. Gellar seconded, carried 9-0 to approve the following authorizations for 2022-23. AUTHORIZATIONS

- |     |  |
|-----|--|
| 7.1 | Superintendent to Certify Payrolls.  |
| 7.2 | Superintendent to Authorize Conference, Convention, and Workshop Attendance.                   |
| 7.3 | Treasurer, Superintendent, and School Business Assistant designated as District Check Signers. |

7.4 Superintendent to Approve Budget Transfers in the amount not to exceed \$5,000.

7.5 Superintendent to apply for Grants in Aid (Federal and State).

8. C. Hammons moved, G. LoGrande seconded, carried 9-0 to Bond the District Treasurer and the Deputy Treasurer in the amount of \$500,000 for 2022-23.

OFFICIAL  
UNDERTAKINGS

9. S. Gellar moved, F. Caliguiri seconded, carried 9-0 to to approve the following items for 2022-23.

OTHER

9.1 Re-adopt all previously approved policies and code of ethics in effect during previous year

9.2 Establish the mileage rate according to the Federal set rate for 2022-23.

9.3 Approve the Health Insurance Buyout waiver of family policy at \$4,700 and individual policy at \$2,350 for 2022-23.

9.4 Approve the Summer School Rates for 2022:

<u>Position</u>	<u>Hourly Rate</u>
School Psychologist	\$39.80
School Social Worker	\$39.80
Guidance Counselor	\$39.80
Reading Specialist	\$39.80
Speech Teacher	\$39.80
Certified Teacher	\$39.80
Administrative Assistant	\$33.40
Substitute Teacher	\$33.40
Teaching Assistants	\$20.70
Teacher Aide or 1:1 Aide	\$17.00
Behavioral Support Staff	\$27.00
Behavioral Support Team Leader	\$33.40
Security Staff	\$27.00

9.5 Approve the School Year Substitute Rates for 2022-23

<u>Position</u>	<u>Rate</u>
Teacher, Related Service Staff	\$130.00 /day
Teaching Assistant, Security/Behavior Support, Custodian	\$16.00 /hr
Teacher Aide	\$15.50 /hr
Teacher Aide (after 5 years of service)	\$16.00 /hr
Teacher Aide (after 10 years of service)	\$17.00 /hr

9.6 Approve the following Stipends for 2022-23:

Student Resource Coordinator	\$3,000
SSEC (VADIR) Coordinator	\$3,000
CSE Chairperson	\$3,500
District Data Coordinator	\$3,000
Testing Coordinator	\$2,000
IT Property Manager	\$2,000
Media Manager	\$2,000

9.7 S. Gellar moved, M. Adsitt seconded, carried 9-0 to accept the 2022-23 Grants in Aid (Federal and State) as follows:

ESSA Title I-1	\$88,474	Sept 1 – Aug 30
ESSA Title I-D	\$74,973	Sept 1 – Aug 30
ESSA Title II-A	\$ 1,073	Sept 1 – Aug 30
ESSA Title IV-A	\$10,000	Sept 1 – Aug 30
IDEA Part B 611	\$58,075	July 1 – June 30
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21 CCLC	\$230, 984	July 1 – June 30

THIS CONCLUDES THE BUSINESS OF THE ORGANIZATIONAL MEETING AND  
COMMENCES THE BUSINESS OF THE REGULAR JULY MEETING

1. President Delgado welcomed all and thanked the board for their work and vision, looking forward to building upon.
- BOARD PRESIDENTS  
REPORT

2. Superintendent Dean reported on the following:
- SUPERINTENDENTS  
REPORT

- District Updates**– Board of Ed - SCOPE – save the date Welcome Dinner to be held August 16<sup>th</sup> (drive). NYSSBA – Summer Law Conference to be held July 28-29 (drive). September meeting scheduled for 9/13, then return to regular fourth Monday of the month. Budget & Finance – OSC – draft report and response (drive). Year end closeout in process w/ PKFOD & C&D scheduled for July 18 and August 1. Aiming for 70k reserves within 1%. Waiting upon Agency to remit 127k of Nassau DSS monies from Feb-Mar 2022. Awaiting decision of gym cost sharing. Seeking to become own vendor with Nassau DSS this will enable district to bill and receive payment directly and more timely. Programming- Graduation held June 23 photos on drive. June 24<sup>th</sup> – Sheriff presentation on drug awareness and narcan training/kits. Total year end FTE's 110.150. Mentoring program for teachers and teaching assistants year one 132 total mentor hours. Summer program starting up. Right path curriculum integration, summer training and curriculum stipends through the fall.
  - Regional Updates**- SCSSA – Vice President of the association term started July 1. LIASEA – Summer conference scheduled for July 14-15.

- **Statewide Updates** – NYSED – Diploma flexibility (drive). CBT rollout (drive) NYSCOSS – Executive Leadership conference – SED roundtables on APPR, accountability, teacher pathways, and SEL. Coalition – Primaries not expected to shape much change for longtime supports. Loss of Abinante, redistricting may shift some. Bills still in queue for interim-rate (veto likely) and recon.

- |     |   |   |
|-----|---|---|
| 3.  | Superintendent Dean presented the combined reports as follows:<br>32 intakes received, 2 new students enrolled. There is currently a Day wait list, with a significant number of elementary students waiting for openings. Possibility of opening a second elementary class room for day student need. June had 14 students graduate. Summer session to start with 100 enrolled. June billable FTE's 117.175. 77 Regents exams administered in June. Summer Regents scheduled for last week of summer program. After school programs have begun for the summer session, and are all student driven. | PRINCIPAL'S &<br>DIRECTOR'S REPORT  |
| 4.  | S. Gellar moved, G. LoGrande seconded, carried 9-0 to approve the consent agenda.   | CONSENT AGENDA  |
| 4.1 | S. Gellar moved, G. LoGrande seconded, carried 9-0 to approve minutes of the Regular Meeting of Tuesday June 21, 2022.  | Minutes   |
| 4.2 |   | FINANCIAL MATTERS   |
| a.  | S. Gellar moved, G. LoGrande seconded, carried 9-0 to approve the following:<br><br>Warrants: WN-46, WN-47, WN-48, WN-49, & WN-50<br><br>(Other Financial Reports not available at this time, pending year-end closing)   | Warrants  |
| 4.3 | (none at this time)   | CSE<br>Recommendations  |
| 4.4 | S. Gellar moved, G. LoGrande seconded, carried 9-0 to approve the following personnel items:<br><br>a. Appointments<br><br><u>Administrative Assistant</u> – hourly at \$33.40/hr<br>Michelle Fuentes<br><u>Guidance</u> – hourly at \$39.80/hr<br>Michelle Fuentes (3 weeks)   | PERSONNEL<br><br>Employees Entering<br>District – P/T Temporary<br>(2022-23Summer<br>Positions) |

Social Worker – hourly at \$39.80/hr

Roger Foster

School Psychologist – hourly at \$39.80/hr

Jessica Frost

Kathleen Reilly

Reading Specialist - hourly at \$39.80/hr

Christine Evola (2 days per week)

Speech – hourly at \$39.80/hr

Veronica Keppler(2 days per week)

Teacher (Certified) – hourly at \$39.80/hr

Shari Casazza

Robert Casazza

Kayla Collazo

Melissa Danowski (AM)

Derek Kendall

Paul Maggio

Rachel Pacey

Meghan Piotti

Steven Tuttle

Robert Stefan Zawolik

Teacher (Substitute) – hourly at \$33.40/hr

Josie Bailey

Omar Corridon

Vito Giammerella (PM)

Debra Saunders-Wilson

Michelle Smith

Maureen Vu (3 weeks)

Teaching Assistant – hourly at \$20.70/hr

Christopher Cilibrasi

Ruth Collier

Christine Engelbert

Vito Giammarella

Carla Gitto

Margaret Jongebloed

Kristen Kestel

Brandy Pendleton

Roni Schunk

Tabbatha Smith

Nicholas Velazquez

Maureen Vu (3 weeks)

Tiffany Wallahora

Barbara Wright

Teacher Aides – hourly at \$17.00/hr

Brianna Bonello

Samantha Bonello

Julia Bradish

Daniel Romano

Dana Rundberg

Alyssa Scappatore

Teacher Aides – (con't)

Camren Casazza  
Heather Cipully  
Kathleen Consey  
Emma D'agostino  
Emma Danowski  
Mya Dates  
Brian Dorre  
Nickolas Dovas  
Elle Fulton  
Kasandra Lozano  
Robert Murphy

Robert Wcappatore Jr.  
Laura Schillizzi  
Ryan Sloan  
Andrew Stamatatos  
Danielle Sugumele  
Shawn Tellekamp  
Taylor Thomas  
Robert Piecuch  
Delaney Vu  
Michael Wolf

Behavioral Support Leader – hourly at \$33.40/hr

Gregory Dates  
Kevin Pertillar

Behavioral Support/ Security – hourly at \$27.00/hr

La'Verne Brown  
Sharon Coffey

Jason Slote  
Kevin Wright

- Extra Assignment
- b. Authorization to pay an extra assignment stipend of \$20/hr for after hours call-ins for Richard Scappatore to return to campus related to building & grounds emergency situations. Stipend
- c. In cases of emergency or significant weather conditions where the Superintendent or his/her designee calls for delayed opening or early dismissal of school, staff who are employed on an hourly basis, and who report to work for the entire modified school day, shall be paid for the hours of a standard school day. Delayed Opening/  
Early Dismissal
- Employment Terms
- d. Memorandum of Agreement dated July 1, 2022 between the Little Flower UFSD and Superintendent of Schools, Harold J. Dean Ed.D.
- Memorandum of Agreement dated July 1, 2022 between the Little Flower UFSD and School Principal, Robert J. Scappatore.
- Memorandum of Agreement dated July 1, 2022 between the Little Flower UFSD and Assistant Principal, Michael Gordon



5. NEW BUSINESS
- 5.1 G. LoGrande moved, M. Adsitt seconded, carried 9-0 to approve the Little Flower Children & Family Services Contract for Services for 2022-23 in the amount of \$150,000. LFCFS Service Contract
- 5.2 B. Waite moved, F. Caliguiri seconded, carried 9-0 to approve the Consultant Agreement with William Glasshagel for provision of intake/enrollment services, effective July 1, 2022 to June 30, 2023. Consultant Agreement -William Glasshagel
- 5.3 N. Hancock moved, M. Adsitt seconded, carried 9-0 to approve the Consultant Agreement with Christine Evola, for the provision of reading instruction services, effective July 1, 2022 to June 30, 2023. Consultant Agreement - Christine Evola
6. All members: Board Forum
- Member G. LoGrande – Graduation ceremony result of caring. Congrats to all on the special day.
- Member L. Congemi – Grateful to be part of the board. Focused on listening, learning, and contributing.
- Member B. Waite – Congrats to the new board officers and members.
- Member F. Caliguiri – Welcome to new members. Happy for the great year. Experience of the staff and administration is outstanding.
- Member N. Hancock – Impressed with graduation. How all know the students and are flexible in meeting their needs.
- Member M. Adsitt – Student centered, multi-level approach. BOE and Administration, results are showing.
- Member C. Hammons – Tribute to President Delgado: nice, thoughtful, serious. Thrive under his leadership.
- Member S. Gellar – Glad for the opportunity to learn and share.
- President J. Delgado – Thankful and honored for the opportunity to serve the district.
7. At 5:12 pm G. LoGrande moved, C. Hammons seconded, carried 9-0 to adjourn. Adjournment

Respectfully submitted,

Kathleen A. Nolan  
District Clerk  
Approved: \_\_\_\_\_